2023 T1 Canadian Personal Income Tax Checklist

IDENTIFICATION AND CONTACT INFORMATION (Taxpayer 1)								
Full Name	SIN		Phone					
Birthdate MM/DD/YY	Citizenship		Email					
SPOUSE INFORMATION (Taxpayer 2)								
Full Name	SIN		Phone					
Birthdate MM/DD/YY	Citizenship		Email					
DEPENDENT(S)								
Full Name	Birthdate MM/DD/YY	SIN	Citizenship	Custody				
Full Name	Birthdate мм/DD/YY	SIN	Citizenship	Custody				
IF ANY CHANGES								
Current Address								
Marital Status (as of Dec. 31/23)	Date of Change in Marital Status							
INVESTMENT ADVISOR								
Name	Email		Phone					
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Preferred delivery method of COMPLETED tax return: Dortal Demail Mail/Courier

Please review the list of income and deductions/credits below, and check off those items that apply to you and your spouse.

Taxpayer 1	Taxpayer 2		Taxpayer 1	Taxpayer 2	
Income					
		First Home Savings Account - FHSA (T4FHSA)			Rental Income and Expenses
		Employment Income (T4 or T4A Slips) Pension Income (T4A, T40AS, T4AP, T4RIF, T4RSP, T4PS Slips)			Capital Gains (Please indicate the cost and proceeds of any asset disposals)
		Employment Insurance Benefits (T4E Slips)			Self-Employment Income and Expenses
		Investment Income – Interest Dividends (T5 Slips)			Retirement Income (RRSP, RRIF, Annuity)
		Estate/Trust/Mutual Fund Income (T3 Slips)			Other Income, Support Received,
		Partnership Income (T5013)			Death Benefits, etc
Deduction	s and Credit	ts			
		First Home Savings Account (FHSA) Contributions			Amount of Property Tax/Rent Paid in Year (include Landlord's Name and Address of Property)
		RRSP Contributions Tuition Receipts (T2202 Form)			Charitable Donations and Political Contributions
		Union, Professional Dues Receipts			Student Loan Interest Statement
		Child Care Expenses (SIN, Name and Address of Caregiver)			Eligible Support Payments
		Moving Expenses			Other Deductions (Carrying Charges, Interest)
		Medical Expenses (2023 Summary from Pharmacy)			Renovations for Seniors/Multigenerational
		T2200/TL2 Forms (Employment			Worked in Construction
		Expenses - Include Statement of Exp.)			Digital News Subscription Costs
		T2201 Slips (Disability Deductions, Self/Dependents)			
		Home Office Expenses (Complete Checklist)			
Other					
		Copy of 2022 Notice of (Re)Assessment			Do you authorize CRA to provide info. about you to
		Income Tax Installments, Final	_	_	Elections Canada? (Check for Yes)
_	_	Statement Indicating 2023 Total			List of Foreign Property Owned if Cost > \$100,000 (T1135)
		Details of Canada Savings Bonds Purchases/Cashed in and on Hand			Are you a U.S. Green Card Holder? (Check for Yes)
		Direct Deposit Refund (Enclose 'Void' Cheque for Account Info)			Did you spend more than 120 days
		Details of any Residence Sold During the Year			in the U.S. during 2023? (Check for Yes)
		Have you received any private corporation dividends not exempt from TOSI?			Do you want govn't to contact you re: organ donation?